



_____ Landscape Ontario OTTAWA CHAPTER

NOTICE IS HEREBY GIVEN THAT the Annual General Meeting Landscape Ontario Ottawa Chapter will be held on Tuesday, 18th of January 2011 at the Courtside Room B, RA Centre 2451 Riverside Drive Ottawa Ontario Networking begins at 9.30 a.m. Meeting commences at 10:00 AM

AGENDA:

1. Meeting Called to Order – Chaired by President Sarah Johnston
Additions to Agenda
2. Approval of Minutes of Previous AGM – January 18th 2010
Motion and Vote required (2010 AGM Minutes attached)
3. Announcements
4. Business Arising from Minutes
 - Treasurer's Report – Hank Mollema – Motion and Vote required
 - Provincial Report
 - Green Trade Expo Report
 - Sector Group Reports
5. Motion to Adjourn/dissolution current Board – Meeting Chaired by Past President Tim Dyer
6. Elections - Call for Nominations and Elections
7. Program: Landscape Ontario President Tom Intven and Executive Director Tony DiGiovanni, CLT “Why membership in Landscape Ontario Benefits you” followed by Award winning entries Awards of Excellence 2011
8. Adjournment – motion and vote required

Landscape Ontario Ottawa Chapter Annual General Meeting
January 19, 2010, RA Centre Outaouais Room

The meeting was called to order at 10:03am by Sarah Johnston, President.

Sarah introduced the Ottawa Chapter Board, along with the President of Landscape Ontario and the Executive Director. Those who are certified were asked to stand and be recognized.

Sarah announced the resignation of Lynn Lane from the Chapter Co-Ordinator position, after 10 years of service with Landscape Ontario.

Jim Bauer moved to approve the minutes and Tim Kearney seconded. All were in favour. Sarah asked for additions to the agenda. Tim Kearney announced that Paul Doombos would like to speak for a minute, Jim Bauer asked for an explanation as to why Lynn Lane resigned. Welwyn asked for time to speak on Committees.

Hank Mollema provided the Treasurer's report. Hank announced that the current deficit appears quite large, but this is mainly as a result of Green Trade Expo expenditure that should be balanced by revenue from the event at a later time. One expenditure not shown on the report is the Chapter's Mutual Fund and chequing account, which have been transferred to the Chapter's account at Milton. Jim Bauer asked about the deficit and Hank provided assurances in this respect and Bruce explained this further. Jim Bauer moved to approve the financial report. Welwyn seconded, all were in favour.

Sponsor minute: Kings Creek Trees and Ornaments. Tim Dyer provided an overview of the business.

Sarah asked if there were new members in the room. Sonja introduced Chris Klingbeil as a potential member.

Provincial Report: Bruce Morton. An overview of Congress and the LO AGM was provided.

Sector group reports were provided. Sarah encouraged participants to join sector group Boards.

Education: Two Ottawa courses have been cancelled already due to lack of participation. Sarah encouraged meeting participants to sign up for education seminars, explaining how refunds can be made if participants have to cancel beforehand.

Green Trade Expo: Bruce Morton provided an update on the show, to include the CNLA AGM details, promotional campaigns, seminars and other aspects of the event this year.

Mary Pratte provided an overview of the Ottawa Botanical Garden Society. 34 acres has been dedicated for this purpose.

Paul Doornbos, Past President of the Upper Canada Chapter spoke on the Branding Committee. He announced that his Chapter will be providing \$1,000 to the CNLA National event in February.

Welwyn Wong promoted the Committee incentive that she is piloting.

Sarah introduced Tony DiGiovanni to explain the departure of Lynn Lane, which was Lynn's choice to resign with no influences. Sarah announced that a hiring committee has been formed to replace her.

Tim Dyer conducted elections; all Board members were voted in and we added Stacy Elliott was nominated and added as a Board Member.

Tom Intven, President of Landscape Ontario, presented.

OTTAWA CHAPTER FUND

OCT 31/10

OCT 31/10

Y/E AUG 31/10

BALANCE SHEET

ASSETS

A/R (A/P)-LO	2,581.83	4,748.16
PREPAID EXPS-EXPO 2012	2,000.00	2,000.00
ACCOUNTS RECEIVABLE-GT EXPO	613.11	2,348.11
TOTAL ASSETS	5,194.94	9,096.27

LIABILITIES/SURPLUS

ACCOUNTS PAYABLE-GOLF	0.00	426.24
DEPOSITS HELD-GT EXPO	0.00	0.00
SURPLUS	8,670.03	1,711.52
NET INCOME	-3,475.09	6,958.51
TOTAL LIABILITIES/SURPLUS	5,194.94	9,096.27

INCOME STATEMENT

OCT 31/10

Y/E AUG 31/10

REVENUE

HEAD OFFICE FUNDING-SEE GENERAL BUDGET	316.33	4976.83
GREEN TRADE EXPO		60,895.00
BUILD A BID	3,654.88	
SPECIAL EVENTS		13,387.76
GOLF		14,795.00
MEETING SPONSORSHIP		
GDN MAINT-OTT REG CANCER FND	1,238.94	7,811.22
JOB FAIR		
COURSES/SEMINARS		13,038.58
TOTAL REVENUE	5,210.15	114,904.39

EXPENSES**GENERAL BUDGET(\$6524)**

MEETING RTLS	500.00	1,185.00
SPEAKER FEES/EXPS		
SECRETARIAL		
SUPPLIES	13.53	933.39
PROMOTION	20.00	1,216.60
OTHER MTG EXPS	-217.20	1,641.84
SPECIAL EVENTS		
	316.33	4,976.83
EVENTS BUDGET		
GREEN TRADE EXPO	800.00	58,680.95
BUILD A BID	6,616.96	
SPECIAL EVENTS		10,121.26
GOLF		9,395.14
ADVANCES-OTTAWA CHAPTER		
COURSES/SEMINARS		10,040.29
JOB FAIR		
OTTAWA OFFICE/LABOUR EXPS-		
CHAPTERS SHARE	951.95	13,631.41
ADJUSTMENT-OTT CHT SPONSORSHIP		
GENERAL BUDGET OVERAGE		
DONATIONS		1,100.00
	8,368.91	102,969.05
TOTAL EXPENSES	8,685.24	107,945.88
NET PROCEEDS	-3,475.09	6,958.51